

Minutes of the July 23, 2026 Regular Meeting of the Steger-South Chicago Heights Public Library District Board of Trustees

President Stanton called the meeting to order at 7:03pm.

Present: President Lisa Stanton, Vice President Tashara Rule, Trustee Ralph Gazzillo, Trustee Shelbi Andrade

Absent: Treasurer Janet Fiorenzo, Secretary Andrea Holecek-Sherman, Trustee Sandra Joyce

Also Present: Jessica Rodrigues, Library Director

There were no public comments or correspondence.

Vice President Rule made a motion to accept the minutes from the May 2026 and June 2026 Regular Meetings, which was seconded by Trustee Andrade. The motion carried on a voice vote.

Trustees reviewed the spending and financial report. Vice President Rule asked Director Rodrigues to reach out to the accountants to request that they update the General Fund Statement to include opening balances for grants received during the fiscal year to provide a more accurate view of spending. Trustee Rule motioned to table the financial report until these adjustments are made, which was seconded by Trustee Andrade. The motion carried on a voice vote.

Director Rodrigues discussed the progress of the building project. Additional roof damage has been discovered that must be fixed, so Williams Architects is preparing updated designs for the contractors.

Trustees reviewed the draft Ordinance No. 26-04: Ordinance Providing for Budget and Appropriation of the Steger-South Chicago Heights Public Library District, Will and Cook Counties, Illinois, for the Fiscal Year Beginning July 1, 2026 and ending June 30, 2027.

Trustees agreed to discuss amongst themselves a time when two could meet to perform the annual Secretary's Audit before the August 31st deadline.

Trustees reviewed the Authority to Spend policy and recommended no changes.

Trustees reviewed the Trustee By-laws. Trustee Andrade noted an error in Chapter 7, Sections 1 and 2, that appeared to be typos from the previous amendment of this policy, and which made it ambiguous if the amount listed in these sections should be \$10,000 or \$25,000. Vice President Rule made a motion to amend these sections so that the amount in which the Director must go out to bid on a project is shown as \$25,000 throughout both sections. Trustee Andrade seconded the motion and it carried on a voice vote.

Trustees reviewed the Illinois Public Library Standard for Human Resources and found that the library was meeting all goals in this area.

Trustee Rule made a motion to adjourn the meeting, seconded by Trustee Andrade. President Stanton adjourned the meeting at 8:06.