

Steger-South Chicago Heights Public Library
Board of Trustees
Minutes of the November 20, 2024 Regular Meeting

President Andrea Holecek-Sherman called the meeting to order at 7:15pm.

ROLL CALL:

Present: Andrea Holecek-Sherman, Sandra Joyce, Lisa Stanton, Janet Fiorenzo,
Laura Munoz, Tashara Rule

Absent: Winona Johnson

Also Present: Jessica Rodrigues, Director

PUBLIC COMMENTS:

None

CORRESPONDANCE:

None

MINUTES:

Trustee Rule made a motion and Trustee Joyce seconded the motion to approve the minutes from the October 24, 2024 regular meeting as presented. Upon a voice vote, the motion passed.

FINANCIAL REPORT:

Trustee Stanton made a motion and Trustee Munoz seconded that the Board approve the October 2024 Claims list for \$7385.50, the petty cash for \$977.90, the credit card for \$6633.78, and the IMRF for \$1997.43 (Library = \$1367.45 and Employee = \$629.98). Upon a roll call vote the motion passed.

Ayes: Joyce, Stanton, Fiorenzo, Sherman, Munoz, Rule

Nays: 0

LIBRARIAN'S REPORT:

Director Rodrigues discussed the routine maintenance, training, and programming conducted throughout the prior month.

COMMITTEE REPORTS:

None

OLD BUSINESS:

Trustee Munoz made a motion and Trustee Rule seconded to approve Ordinance

24-09: Ordinance Levying and Assessing Taxes of Steger-South Chicago Heights Public Library District, Cook and Will Counties, for the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025.

Ayes: 6

Nays: 0

Trustee Rule made a motion and Trustee Fiorenzo seconded to enter into an intergovernmental agreement with Cook County for the purposes of receiving a grant for a free electric vehicle charging station. The measure passed by a voice vote.

NEW BUSINESS:

Trustees discussed the three proposals for the capital needs assessment project. Trustee Staton made a motion to accept the proposal from Williams Architect in the amount of \$8,350.00.

Ayes: 6

Nays: 0

Patrick Cook from Cook and Kocher Insurance Group presented proposed changes to the library's insurance policies and answered trustees' questions.

Trustees reviewed the *Serving Our Public 4.0* Core Standards and noted the ways in which the library was seeking to improve on the standards it was not yet meeting.

Trustee Joyce made a motion and Trustee Munoz seconded to cancel the December 26, 2024 regular meeting. The motion passed on a voice vote.

ADJOURNMENT:

Trustee Munoz motioned to adjourn the meeting and Trustee Stanton seconded. The meeting was adjourned at 8:40pm.