

**Steger-South Chicago Heights Public Library  
Board of Trustees  
Minutes of the August 17, 2023 Regular Meeting**

President Thurmond called the meeting to order at 7:16 pm

**ROLL CALL:**

Present: Johnson, Hill, Holecek-Sherman, Fiorenzo, Nyhanna, Stanton

Absent: Joyce

Also Present: Jennifer Cutshall, Library Director; Mr. Hill, patron

**PUBLIC COMMENTS:**

None

**MINUTES:**

Trustee Nyhanna made a motion, and Trustee Hill seconded the motion to approve the minutes from the July 20, 2023 Regular meeting as presented. Upon a voice vote, the motion passed.

**CORRESPONDENCE:**

None

**FINANCIAL REPORT:**

Trustee Johnson made a motion and Trustee Stanton seconded that the Board approve the August 2023 Claims list for \$14,309.46 the petty cash for \$2,024.78, the debit card for \$3,424.48 and the IMRF for \$2,031.32 {Library (\$1,287.00) + Employee (\$744.32)}. Upon a roll call vote the motion passed.

Ayes: Johnson, Hill, Holecek-Sherman, Fiorenzo, Nyhanna, Stanton

Nays: 0

Absent: Joyce

**LIBRARIAN'S REPORT:**

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July 2023**

**AUTOMATION:**

Carlos performed regularly scheduled maintenance and updates. Jess updated our website and social media.

**BUILDING MAINTENANCE:**

I continued to work through the bid process for the parking lot replacement.

**PERSONNEL:**

Ashleigh, Lauren, and James will be going back to school before the end of August. Sal will be returning by September.

**PROGRAMS:**

In July, we offered **4** Youth programs with a total of **67** participants, and **2** programs for adults with a total of **69** participants. Summer Reading was a true success and the best we've had in recent years with **155** patrons participating. We circulated **2,109** items, books being the most popular. Our busiest day of the week was **Monday** and we saw the most action during the **11 o'clock** hour.

**OTHER:**

**MEETINGS:**

I attended the following:

- Kiwanis on July 25
- ATLAS on July 19

- Zone on July 21

**COMMITTEE REPORTS:**

None

**OLD BUSINESS:**

Trustees reviewed the FY2023-2024 budget.

**NEW BUSINESS:**

Trustee Nyhanna made a motion to approve Ordinance 23-06: Budget & Appropriations. Trustee Stanton seconded. Upon a voice call, motion carried.

Ayes: Johnson, Hill, Holecek-Sherman, Fiorenzo, Nyhanna, Stanton

Nays: 0

Absent: Joyce

Trustee Nyhanna made a motion to approve Ordinance 23-07: Estimate of Revenues for Fiscal Year 2023-2024. Trustee Johnson seconded. Upon a voice call, motion carried.

Ayes: Johnson, Hill, Holecek-Sherman, Fiorenzo, Nyhanna, Stanton

Nays: 0

Absent: Joyce

Trustee Stanton made a motion to approve Ordinance 23-08: Treasurer's Report for Fiscal Year 2022-2023. Trustee Fiorenzo seconded. Upon a voice call, motion carried.

Ayes: Johnson, Hill, Holecek-Sherman, Fiorenzo, Nyhanna, Stanton

Nays: 0

Absent: Joyce

**TRUSTEE DISCUSSION:**

Trustees discussed matters concerning the Friends of the Library.

**ADJOURNMENT:**

Trustee Stanton made a motion and Trustee Nyhanna seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 8:35pm.

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Secretary's Signature