SSCHPL
Steger-South Chicago Heights Public Library

Investment of Public Funds Policy

Purpose And Scope

The purpose of this policy statement is to outline the responsibilities, general objectives, and specific guidelines for management of public funds by the Steger-South Chicago Heights Library District. Its scope is all public funds of the Library.

Responsibilities

All investment policies and procedures of the Steger-South Chicago Heights Library District will be in accordance with Illinois Law. The authority of the Library Board of Trustees to control and invest public funds is defined in the Illinois Public Funds Investment Act and the investments permitted are described therein. Administration and execution of these policies are the responsibility of the Treasurer who is hereby designated as the "chief investment officer" of the Library acting under the authority of the Library Board of Trustees.

Delegation Of Authority

Management and administrative responsibility for the investment program is hereby delegated to the Chief Investment Officer. The Chief Investment Officer, and by designation, the Library Director, is responsible for establishing internal controls and written procedures for the operation of the investment program.

"Prudent Person" Standard

All Library investment activities shall use a "prudent person" standard of care. This standard shall be applied in the context of managing an overall portfolio and specifies that investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived. Investment officers, acting in accordance with this policy and the written procedures of the Library, and exercising due diligence, shall be relieved of personal responsibility for a security's credit risk or market price/value changes, provided deviations and expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Objectives:

In selecting financial institutions and investment instruments to be used, the following general objectives should be considered in the priority listed:

1. Legality (conforming to all legal requirements)
2. Safety (preserving capital and including diversification appropriate to
3. the nature and amount of the funds)
4. Liquidity (maintaining sufficient liquidity to meet current obligations and those reasonably to be anticipated)

Reviewed: May 2023