

Steger-South Chicago Heights Public Library Board of Trustees

Minutes of the Regular Meeting on June 25, 2026

Notary Public Sal Rocha administered the Oath of Office to newly appointed trustees Ralph Gazzillo and Shelbi Andrade.

President Stanton called the meeting to order at 7:13pm.

Present: President Lisa Stanton, Treasurer Janet Fiorenzo, Trustee Ralph Gazzillo, Trustee Shelbi Andrade

Absent: Vice President Tashara Rule, Secretary Andrea Holecek-Sherman, Trustee Sandra Joyce

Also Present: Director Jessica Rodrigues

Trustees agreed to table the review of the May 2026 meeting minutes until the July 2026 Regular Meeting.

Director Rodrigues presented letters from the Secretary of State awarding two grants to the library.

Trustees reviewed the May 2026 spending report and financial report. Treasurer Fiorenzo made a motion to accept the financial report as presented, which was seconded by Trustee Andrade. The motion carried on a roll call vote: 4 ayes and 0 nays.

Director Rodrigues discussed recent staffing changes at the library and presented the librarian's report. Treasurer Fiorenzo inquired as to the status of the Cook County Electric Vehicle Charging Station grant the library was awarded over two years prior but had not yet received. Director Rodrigues agreed to pursue the issue with the County.

There were no committee reports.

Trustees reviewed an estimate from Goldylocks to replace the deadbolt locks on the building and to include keypad entry into staff-only areas. Treasurer Fiorenzo made a motion to approve the project at a cost not to exceed \$10,000. The motion was seconded by Trustee Gazzillo and passed on a roll call vote: 4 ayes and 0 nays.

Trustees reviewed proposed changes to the Personnel Policy Handbook. The proposed changes introduced a new job description and salary schedule for Assistant Director, reworded job descriptions for clarity, and better clarified job titles. Treasurer Fiorenzo motioned to accept these changes and was seconded by Trustee Andrade. The motion carried on a voice vote.

Trustees reviewed Ordinance No. 26-01: Ordinance to Levy and Assess a Tax for Building and Maintenance Purposes. Treasurer Fiorenzo motioned to adopt the ordinance and was seconded by Trustee Gazzillo. The motion carried on a voice vote: 4 ayes and 0 nays.

Trustees reviewed Ordinance No. 26-02: Ordinance of the Steger-South Chicago Heights Public Library District of Cook and Will Counties, Illinois, Setting Meeting Times and Dates. Trustee Andrade motioned to adopt the ordinance and was seconded by Treasurer Fiorenzo. The motion carried on a voice vote.

Trustees reviewed Ordinance No. 26-03: Authorization of Non-Resident Cards. Treasurer Fiorenzo made a motion to adopt the ordinance and was seconded by Trustee Gazzillo. The motion carried on a voice vote.

Trustees reviewed the first draft of Ordinance No. 26-04: Ordinance Providing for Budget and Appropriation of the Steger-South Chicago Heights Public Library District, Will and Cook Counties, Illinois, for the Fiscal Year Beginning July 1, 2026 and ending June 30, 2027. Trustees will review the proposed ordinance again at the July meeting, when they will have updated cash on hand numbers for the end of fiscal year 2025-2026.

Trustees reviewed the Working Budget for the Fiscal Year Beginning July 1, 2026 and ending June 30, 2027. Treasurer Fiorenzo made a motion to adopt the budget, which was seconded by Trustee Gazzillo. The motion carried on a voice vote: 4 ayes, 0 nays.

Trustees reviewed the Copyright Restriction Policy, the ALA Freedom to Read Statement, and the ALA Library Bill of Rights.

Trustees reviewed the Illinois Public Library Standard: Governance and Administration and noted that the library is meeting all guidelines and has improved its standing in the previous year.

Trustees conducted Director Rodrigues's annual review in open session. They agreed with her self-evaluation. Treasurer Fiorenzo made a motion to increase the Director's current salary by 3% and was seconded by Trustee Andrade. The motion carried on a roll call vote: 4 ayes and 0 nays.

Treasurer Fiorenzo made a motion to adjourn the meeting, which was seconded by Trustee Andrade and passed on a voice vote. President Stanton adjourned the meeting at 8:10pm.